



Political and sOcial awareness on Water EnviRonmental challenges

GA N.687809

3rd Project Management Board meeting, and

Mid –Term Review

Agenda

21st – 22nd June 2017

Brussels, Belgium

Participants			
Number	Name	Organization	Country
1	Paul Fleming	DMU	UK
2	Janet Riley	DMU	UK
3	Richard Elelman	CTM	ES
4	Jose Jorge Espi	CTM	ES
5	Marco Magnarosa	CUBIT	IT
6	Mathias Becker	EIPCM	DE
7	Jasminko Novak	EIPCM	DE
8	Wolfgang Hofstetter	Climate Alliance	DE
9	Christiane Thomas	Climate Alliance	DE
10	Farhad Mukhtarov	Utrecht University	NL
11	Carel Dieperink	Utrecht University	NL
12	Sergio Coelho	Baseform	PT
13	Diogo Vitorino	Baseform	PT
14	Phil Thompson	Leicester City Council	UK
15	Alex Cameron	Leicester City Council	UK
16	Jeremy Draper	Milton Keynes Council	UK
17	Christine Ballard	Milton Keynes Council	UK
18	Xavier Cela	CASSA	ES
19	Josh Yeres	Hagihon	IL
20	Shimshon Yesayahu	Hagihon	IL
21	Geert Van den Berg	KWR	NL
22			

21st June 2017 Catalan Delegation to the EU, Rue de la Loi 227, 1040		
** We are following the format of day 2. Each half hour session will comprise 10 mins of presentation (as per day 2) and 20 mins of discussion/feedback from the project team		
Time	Topic	Presenter
09:00 – 09.15	Arrival and Coffee	
09.15 – 09.30	Introduction of the agenda, organisational details and logistics	Paul Fleming
09.30 – 10.00	Discussion: Review objectives. “an in-depth examination of the progress of the action, and in particular:	Paul Fleming/All
1	the degree to which the work plan has been carried out and whether all deliverables were completed	
2.	whether the objectives are still relevant and provide scientific or industrial breakthrough potential	
3.	how resources were planned and used in relation to the achieved progress, and if their use respected the principles of economy, efficiency and effectiveness	
4.	the management procedures and methods of the action	
5.	the beneficiaries’ contributions and integration within the action	
6.	the expected potential scientific, technological, economic, competitive and social impact, and plans for using and disseminating results.”	
10.00 –10.15	WP1 – Project overview	Paul Fleming
10.15 – 10.45	WP2 – DSP Set up and Start up	Sergio Coelho, Diogo Vitorino
10.45 – 11.15	WP3 – POWER Community link and Scale up	Janet Riley, Mathias Becker, Carel Dieperink, Marco Magnarosa
11.15 –11.30	Coffee Break	
11.30 – 12.00	KDC – Leicester	Philip Thompson, Alex Cameron
12.00 – 12.30	KDC – Sabadell	Jordi Vinyoles, Xavier Martinez
12.30 – 13.30	Lunch Break	
13.30 – 14.00	KDC – Jerusalem	Josh Yeres, Shimshon Yeshayahu
14.00 – 14.30	KDC – Milton Keynes	Jeremy Draper, Christine Ballard
14.30 – 15.00	WP4 – Environmental, political and social impact of POWER	Richard Elelman, Mathias Becker, Marco Magnarosa, Carel Dieperink, Farhad Mukhtarov
15.00 – 15.15	Coffee Break	
15.15 – 15.45	WP5 – Dissemination and outreach	Wolfgang Hofstetter, Marco Magnarosa
15.45 – 16.15	WP1 – QA, Ethical data management, Project Management (time, budget, deliverables and milestones)	Paul Fleming, Janet Riley, Marco Magnarosa
16.15 – 17.30	General Discussion /Feedback	Paul Fleming/All
17.30	Close	Paul Fleming
Evening 19.00	The Sister Café; 3, rue Chair et Pain	Partners responsible for payment

22nd June 2017 Avenue de Beaulieu, 25, 1160 Brussels, Belgium, room BU25 – 0/S9		
** Please note that each half hour session will comprise 10 mins of presentation and 20 mins of discussion/feedback led by Project Officer and Experts ***		
Time	Topic	Presenter
09:30 – 09.45	Arrival and Coffee	
09.45 – 10.00	Introduction by Aude Glenisson, Project Officer	Aude Glenisson
10.00 – 10.15	WP1 – Project overview	Paul Fleming
10.15 – 10.45	WP2 – DSP Set up and Start up	Sergio Coelho, Diogo Vitorino
10.45 – 11.15	WP3 – POWER Community link and Scale up	Janet Riley, Mathias Becker, Carel Dieperink, Marco Magnarosa
11.15 – 11.30	Coffee Break	
11.30 – 12.00	KDC – Leicester	Philip Thompson, Alex Cameron
12.00 – 12.30	KDC – Sabadell	Jordi Vinyoles, Xavier Martinez
12.30 – 13.30	Lunch Break	
13.30 – 14.00	KDC – Jerusalem	Josh Yeres, Shimshon Yeshayahu
14.00 – 14.30	KDC – Milton Keynes	Jeremy Draper, Christine Ballard
14.30 – 15.00	WP4 – Environmental, political and social impact of POWER	Richard Elelman, Mathias Becker, Marco Magnarosa, Carel Dieperink, Farhad Mukhtarov
15.00 – 15.15	Coffee Break	
15.15 – 15.45	WP5 – Dissemination and outreach	Wolfgang Hofstetter, Marco Magnarosa,
15.45 – 16.15	WP1 – QA, Ethical data management, Project Management (time, budget, deliverables and milestones)	Paul Fleming, Janet Riley, Marco Magnarosa,
16.15 – 16.45	Final feedback from experts, open discussion	Aude Glenisson, Candice Howarth, Samer Hassan, Marcin Stachura
16.45 – 17.00	Close	Aude Glenisson, Paul Fleming

Resources:
Projector, PowerPoint presentations.
Special notes:
Venue
21st June - Catalan Delegation to the EU, Rue de la Loi 227, 1040
22nd June - Avenue de Beaulieu, 25, 1160 Brussels, Belgium, room BU25 – 0/S9
Accommodation
Every partner is responsible for their own accommodation booking. Suggested accommodation is:
Scandic Grand Place
Rue d'Arenberg 18, Brussels, BE, 1000
Telephone Number: 32-2-5481811
Climate Alliance have booked to stay at Motel One (Rue Royale 120, 1000 Bruxelles), but it is now sold out
Transportation
Every partner is responsible for their own transportation.
Additional Activities
An evening meal on Wednesday 21 st June. 19.00 Near the Grand Place. Between Grand Place and Rue du Marche aux Herbes
The Sister Brussels Cafe
3, rue Chair et Pain
1000 Brussels
Belgium
http://thesistercafe-brussels.com/about/

Reading Requirements – All Partners to read deliverables:		
WP1	D1.1	Quality Assurance plan
WP5	D5.1	Project dissemination plan and material
WP5	D5.2	Project communication strategy and roadmap
WP2	D2.1	DSP General architecture, functionalities and analysis report
WP3	D3.1	Report on best practices in water management for all 4 use cases
WP3	D3.2	Report on Socio-technical requirements
WP6	D6.1	POPD - Requirement No. 1
WP6	D6.2	POPD - Requirement No. 3
WP6	D6.3	POPD - Requirement No. 2
WP2	D2.2	DSP HUB software, Beta release
WP2	D2.3	DSP PUB software, Beta release
WP2	D2.4	DSP MOB software, Beta release
WP4	D4.1	Report on the current situation regarding DSP application
WP4	D4.2	Methodology design for social impact evaluation
WP4	D4.7	Guidance document for the analysis of UWCS governance in municipalities and regions
WP1	D1.2	1st Periodic report

Attendance sheet				
Number	Name	Organization	Country	Signature
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				